

ESM Governance & Criteria to Operate in School venues

Legislation

All companies must have a full valid Commercial License from the Department of Economic Development, approval from the KHDA/Sports council/Federation approval/General Authority for Youth and Sport approval as appropriate for your activity, approval from Dubai Sports Council, certified instructors/coaches, Child Protection qualifications and documentation, First Aid qualifications, valid UAE Residence visas showing the company name and public liability & indemnity insurances.

Child Development

All children's academies must show evidence of a progressive development programme enriching child development.

Financial aspects

Each academy that is allocated must be financially viable for both parties. Payments for classes must be within a reasonable price range aligned with the current market value.

Due Diligence

The below is a list of documentation required as standard (all documents for all coaches employed by your company are required for verification):

Please send a copy of the following:

- Valid Trade license from the Department of Economic Development (DED)
- Company Public Liability Insurance Certificate with UAE coverage up to USD 1M
- Dubai Sports Council Registration <http://www.dubaisc.ae/en/new/pages/e-services/serp.aspx>
- KHDA/Sports council/Federation approval/General Authority for Youth and Sport approval as appropriate for the activities listed on your trade license
- Valid UAE Health Card for all coaches in the company or Company Medical Insurance
- Passport & Visa & Emirates ID copies of all coaches in your company
- Highest Qualification certificates of all coaches in your company
- Valid First Aid certificates for all applicable coaches in the company
- Police Certificate of Good Conduct for all coaches within the company. Dubai certificate available on the Dubai Police website.
- CRB/DBS/signed Child Protection self-declaration form for each coach in the company (provided by ESM)
- Child Safeguarding Certificate - online courses are available from the NSPCC website here: <https://www.nspcc.org.uk/what-you-can-do/get-expert-training/child-protection-sport-online-course/>
- Staff who are on a part time or freelance visa should provide an NOC from their sponsor with the copy of the Visa and a Labor Card from your company

****It is your responsibility to ensure all documentation is updated and copies provided to ESM for their records. Any companies who demonstrate delinquencies following ESM approval may be subject to penalties or immediate cancellation of programmes****